

KINGSTON COMMUNITY PAVILION

There will be a “virtual” meeting of the Pavilion Committee on Monday 1st February 2021, starting at 7:00 pm, using ZOOM

AGENDA

1. Apologies
2. Minutes from previous meeting: 23rd November 2020 (already circulated): **All**
3. Repairs to Pavilion following flooding of Pavilion: **TK**
 - Electric sockets in the floor
4. Update & discussion on Coronavirus, as it relates to the Pavilion: **All**
 - Update on recent events (see December’s report for KPC)
 - Feedback on concept of being a vaccination centre: **TK**
 - Potential re-opening date of the Pavilion
 - [If considered likely to re-open soon, review the Covid-19 risk assessment, Hiring Conditions & Covid First Aid Kit. If not, delay review to next meeting.](#)
 - Cleaning measures to be undertaken before re-opening and after re-opening
5. Matters arising (other than Action points);
 - Feedback about football groups & tennis: **JS/TS/BB**
 - Budget for 2021/22 – remaining items: **All**
 - External varnishing of woodwork: window frames, sills and doors – 2 estimates for consideration (see 2 separate e-mails)
 - Replacement of doors facing tennis courts
 - Automatic timer lock: **TK**
 - PAT Testing: timing of next tests: **PG**
6. Action points:
 - External repairs & maintenance: **BB/PM**
 - Wood batten & downpipe: **BB**
 - Internal maintenance: **TK**
 - Update on maintenance checks being carried out
 - Heating, hot water, programmer & safety certificate: **TK**
 - Safety light: **PM**
 - Fire alarm service; taking place on Friday 29th January: **TK**
 - Broadband router: **TK**
7. KPC update: **FH**
8. Any other business
 - Woodchip panels in corridor
 - First aid kit; replacement of expired items
9. Date of next meeting