

KINGSTON PARISH COUNCIL

www.kingston-pc.gov.uk

Julie O'Donnell
Clerk to Kingston Parish Council
Kingston Community Pavilion
St Pancras Green
Church Lane
Kingston
BN7 3LN
e-mail: clerk@kingston-pc.gov.uk

8th November 2023

Members of Kingston Parish Council are summoned to the Parish Council meeting to be held on **Wednesday 15th November 2023** commencing at 1900 hours in Kingston Community Pavilion.

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the press and public are excluded.

Signed: *Julie O'Donnell* (Clerk to Kingston Parish Council).

AGENDA

1. Apologies and reasons for absence
2. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
3. Minutes of 13th September 2023 Parish Council Meeting to be agreed and signed as a true record.
4. Council vote – motion to conduct Agenda item 17 and 18 as a closed session and exclude the public from attendance as confidential employment matters and confidential legal matters are to be discussed.
5. **Public Forum:** A period not exceeding 30 minutes is available for the public to express a view or ask a question on relevant matters on the following agenda.
6. Clerk and Councillor reports arising from the minutes of 13th September 2023 not covered elsewhere in the agenda:
7. Reports from other bodies: Written reports to be taken as read. The council can raise questions.
 - 7.1. District Councillor Stella Spiteri
 - 7.2. County Councillor Sarah Osborne
 - 7.3. Kingston Action Group

8. Report back from meetings attended by councillors on behalf of KPC:

- Kingston Action Group
- Nature Recovery Group
- Pavilion Committee.

9. Tennis courts

9.1. The two tennis courts need resurfacing, this was last done over 12 years ago. The parish council holds a reserve amount saved equally by the parish council and Kingston Tennis Club. The courts are not in good condition and need doing as soon as possible. The tennis club has asked that the council contribute an extra £5000 to ensure that both courts can be done this year. The tennis club will contribute the other £5000. It has been confirmed that CIL funds could be used.

The tennis club has asked the council to consider the quotation for the work and agree the resurfacing work.

9.2. Hedgerow – The Laurel hedgerow surrounding the bottom court is large and contributing to the moss growth on the court. It has now grown very large and needs to be cut back, the tennis club would like to cut it back to more than half its current size.

The clerk has received a quote for £1500. The contractor has confirmed this is a large job and will require at least three workers.

9.3. To consider the request to increase the parish council contribution and tennis club contribution to £2000 each per year. This will ensure the resurfacing work can be done when required in 10 years' time.

10. Saxondown project funds: To receive updates from the project leads.

10.1. To note the report from Cllr Bewick updating on the outdoor sports equipment for St Pancras Green.

11. Village green play area

11.1. To acknowledge receipt of the Play Park Inspection report for October and agree any actions.

12. Traffic and Highways: To receive updates from Cllr Bewick

12.1. To note the report from Cllr Bewick regarding the Traffic Steering Group meeting and to approve and accept the Traffic Steering Groups recommendation.

13. Rights of Way – to receive any updates from Cllr Adams/Cllr Hoare

14. Parish Owned Trees

14.1. Apple Trees, The Avenue.

There are several apple trees along The Avenue which have started to lean over. The Kingston Action Group has confirmed it will help stake the trees to an upright position. Cllr Hoare has confirmed he will help with the work. The quote for the staking kits is £5.75 plus VAT. Cllr Hoare estimates the council will require 12 kits. Council to confirm the expenditure.

- 14.2.** Tree Survey – following the tree survey Cllr Hoare looked at the trees in question and feels a second opinion should be obtained. Council to discuss the findings and agree the next steps.
- 15.** Urban Grass Cutting Options – The parish council sly receives two cuts from ESCC for verge cutting. Council to consider this and agree the cutting regime from ESCC for 2024-2025 (previously circulated)
- 16.** Planning:
- 16.1.** To receive a planning update report on ongoing planning applications from Cllr Hoare and to note applications received.
- 16.2.** PPS – to agree the next steps for forming the Parish Priority Statement.
- 17. Financial Matters**
- 17.1.** To approve the Bank reconciliations for October 2023.
- 17.2.** To approve and authorise accounts payable for November 2023 (as detailed on the payment list).
- 17.3.** To acknowledge the RBS reports circulated by the Clerk – Summary Receipts and Payments and Cash and Investment Reconciliation.
- 17.4.** To consider and approve the draft budget subject to any agreed amendments and/or additions.
- 17.5.** To approve the precept request if the draft budget is accepted.
- 18.** Council vote – Confidential employment matters items to be acknowledged and approved (P&C report previously circulated)
- 19.** Council vote – Confidential legal matters to be acknowledged and agreed (P&C report previously circulated)

- *The next parish council meeting is 15th November 2023 at 7.00pm Kingston Community Pavilion*