

KINGSTON PARISH COUNCIL

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3rd July 2024

Members of Kingston Parish Council are summoned to the Parish Council meeting to be held on **Wednesday 10th July 2024** commencing at 1900 hours in Kingston Community Pavilion.

The meeting is open to the press and public unless the council do otherwise resolve to enter private session where members of the press and public are excluded.

Signed: **Julie O'Donnell** (Clerk to Kingston Parish Council).

AGENDA

1. Apologies and reasons for absence
2. The Chairman will invite Councillors to declare any interest they may have in the following agenda items.
3. Minutes of 29th May 2024 Annual Parish Council Meeting and minutes of 12th June 2024 EGM to be agreed and signed as a true record.
4. **Public Forum:** A period not exceeding 30 minutes is available for the public to express a view or ask a question on relevant matters on the following agenda.
5. Clerk and Councillor reports arising from the minutes of 29th May and 12th June 2024 not covered elsewhere in the agenda:
6. Reports from other bodies: Written reports to be taken as read. The council can raise questions.
 - 6.1. District Councillor Stella Spiteri
 - 6.2. County Councillor Sarah Osborne
 - 6.3. Shelaine Siepel – Kingston Community Pavilion
 - 6.4. KNRG – Helen Sida

7. Report back from meetings attended by councillors on behalf of KPC:

- Kingston Action Group
- ESALC
- Parish Hall

8. Co-option

To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancies.

Candidates will be given five minutes maximum to introduce themselves to members, give information on their background and experience and explain why they wish to become a member of Kingston Parish Council. Where the Council wishes to discuss the merits of candidates and their personal attributes the Council will resolve to exclude the members of the press and public.

9. Living Roof Maintenance – council to consider the quotation for the work required on the roof. (Report previously circulated)

10. Tapestry – to ratify the decision to instruct Kings Framers to frame and mount the tapestry in the pavilion.

11. Environment & Biodiversity, Cllr Moulder

11.1. Kingston Nature Recovery Group (KNRG) – consider the terms of reference for the KNRG and approve if agreed.

11.2. Weald to Wave – Report from Cllr Moulder, council to consider supporting the initiative

11.3. Sussex Local Nature Recovery Strategy – brief of the initiative, further details can be found here [Sussex Nature Recovery | Sussex Nature Recovery](#)

12. Traffic and Highways: To receive updates from Cllr Moulder

12.1. To note the report from Cllr Moulder regarding the Traffic Steering Group

13. Village green play area

13.1. To acknowledge receipt of the Play Park Inspection report for June and agree any actions.

13.2. Consider the quotes for the repairs required in the Play Park

14. Rights of Way –

14.1. To receive any updates from Cllr Hoare

15. Planning:

15.1. To receive a planning update report on ongoing planning applications from Cllr Hoare and to note applications received and discuss any outstanding applications.

16. Financial Matters

16.1. To approve the Bank reconciliations for June 2024

16.2. To approve and authorise accounts payable for July 2024 (as detailed on the payment list).

16.3. To acknowledge the RBS reports circulated by the Clerk – Summary Receipts and Payments and Cash and Investment Reconciliation.

- *The next parish council meeting is 10th July 2024 at 7.00pm Kingston Community Pavilion*
- *The Annual Parish Assembly will be held on **31st May 2024 at 7.00pm Kingston Parish Hall***